



St. Patrick Catholic School Council

MEETING MINUTES

Date: September 22, 2009
Time: 6:30 p.m.
Location: School Library

Members Present:
 Nadia Luciuk **Principal**
 Dan Finn – **Vice Principal**
 Kelly Grundy – **Chair**
 Eileen Harvey – **Co Chair & Secretary**
 Janet McComb **Fundraising**
 Julie Whitbread – **Volunteer Coordinator**
 Melissa Elliott **Treasurer**
 Nathalie Compeau – **Teacher Rep**
 Bobbi Kaiser – **Parish Rep**

Parent Reps
 Kelly Calthorpe
 Marion Plunkett
 Donna Clarke-McMullen
 Rita Witjes

Other Interested Attendees
 Valerie Irwin
 Christine Monk
 Debby Gill
 Jane Thurber
 Jeannette Young

Regrets:

AGENDA ITEM	DISCUSSION/DECISION
1.0 Call to Order & Welcome	Kelly called the meeting to order.
2.0 Prayer	Prayer - Nadia
3.0 Presentation	Nadia presented the well earned Ministry of Citizenship & Immigration award to Janet McComb and Valerie Irwin. This award is in recognition for their volunteer efforts. Congratulations Janet and Val – well deserved!
4.0 Council Elections	Nadia motioned to dissolve Council of 2008 – 2009 Melissa 1 st , Rita – 2 nd - Motion passed. Chair – Kelly is willing to stand – Melissa 1 st , Julie 2 nd – passed Co-Chair – not required Treasurer – no one put forth, motion to accept Melissa who is willing to stand, Kelly 1 st , Janet 2 nd – passed Secretary – Kelly C. – Eileen 1 st , Kelly G. 2 nd - Kelly C. will also hold the position of Community Rep as she is already doing that outside of the school - passed Fundraising – Janet willing to stand – all in favour - passed Volunteer Coordinator – Julie willing to stand, Melissa 1 st , Eileen 2 nd – passed

	<p>Parish Rep – Bobbi willing to stand, Melissa 1st, Kelly G. 2nd – passed Playground Committee Chair – Donna – Kelly C. 1st, Marion 2nd – passed Teacher Rep – no one currently named. Nadia approaching the teachers with the suggestion of rotating the position. TBD Parent Reps – Motion to have 6 – Bobbi 1st, Rita 2nd – passed Jane Thurber, Marion Plunkett, Rita Witjes, Jeannette Young, Christine Monk, Eileen Harvey</p> <p>See last page for a listing of positions, names and contact information.</p>
<p>5.0 Review and Approval of Minutes</p>	<p>Motion to accept minutes– Donna 1st , Marion 2nd – passed</p>
<p>5.5 Eco Program</p>	<ul style="list-style-type: none"> – Eco program headed by Debby Gill – Recycling not being done well, many items at the school are not recyclable – Implementing the Boomerang Lunch – children will take all waste home – We put out 20 bags of garbage a day – Staff will be teaching children to rinse containers – School will recycle milk cartons, paper & boxboard – everything else will go home – School waste management only takes items 1 & 7, South Frontenac handles it different and takes much more. – Kickoff – Mon. Sept 28th – Letter going home with pledge sheet for parents and children to sign – Representative from each class, a parent rep, staff ref & administrative rep will make up the committee – Christine Monk idea – send med/large freezer bag to put garbage in. – Julie Whitbread idea – buy larger product ie. Yogurt and use reusable containers
<p>6.0 New Business</p> <p>i) Treasurer's Treasurer Report</p> <p>Melissa</p>	<ul style="list-style-type: none"> – Council account \$5,003.03 – includes grant & ice cream money – Playground account \$39.00 - \$6,500 paid for new playground equipment – Parent Involvement Grant \$566.10 - \$ from Board towards what we want – \$500 from Creola's company – currently with the Board but will be addition to Playground account when released. – Else Struther's donated \$100 for flowers at front of school – Christine & Jerry Shulman donated \$100 towards Playground fund – Sue Hitchcock donated 5 shrubs for front of school
<p>ii) Fundraising Report</p> <p>Janet – Council Donna - Playground</p>	<p>We need to create a list of activities to ensure coordination between School, Council and Playground fundraising.</p> <p>School Terry Fox run, United Way, Food Drive, Charity of Choice not decided yet, goal not set (St. Vincent de Paul last year) – supported by ice cream days after Mar. 2010</p> <p>Council held 1 ice cream day so far this year - \$367.00 clear, will run 2nd Friday of the month from Sept – Mar.</p>

Open House – for the 1st time we will be charging \$1.00 for hot dogs and \$0.50 for drinks.
Hot dogs purchased from Something Cool in Sydenham
\$175.00 was made from last years end of year basket

Playground

Committee presented their documented Funding plan including their budget, funds and fundraising goals

Cost & tax of playground equipment = \$15,309 which has been paid.

\$2,000 donated in kind for the site preparation

\$6,500 from account has been paid.

GST rebate impact due to purchase being handled by the Board – Board has paid and we'll pay the difference, not in yet.

Expecting to pay \$4,000 towards the loan this school year.

Julie Whitbread has access to a popcorn and cotton candy machine for free, whenever we want. A bag of popcorn costs \$1.75 and makes 8 – 10 servings. The cost is \$0.06 for each serving bag.

We'll use this for Halloween Night to replace the bake sale table and for movie nights.

Chair requests that staff decide now what they need/want on their wish list.

Gift cards

Gr. 8 class will use the gift cards for fundraising for their end of year trip

Will implement to take advantage of pre Christmas sales

Tax receipts for donations

Cheques are made out to Algonquin Board

Keep list, at end of calendar year, Board will send tax receipts

Form on donations will be available at Open House

Incentive

\$10 donations – get 1 ticket for donated hoodie

\$20 donations – get 3 tickets for donated hoodie

Dan donated iPod dock and mini stair stepper that can be used as raffle donation promotion.

Playground committee to prepare a thermometer to promote donations as people can see that the playground equipment is not fully paid for yet.

Movie Nights – start 3:30 pm, students need a note to be allowed to stay and know they'll need to pick up their children.

Need screen

Motion to purchase from the \$566.00 grant – Janet 1st, Rita 2nd – passed.

Dan to purchase

Will get as big as we can get

Mounted and use of remote required to bring down and raise

ACF

– copyright law license – can purchase a license for a pre-release movie

Too expensive - \$800 a year

Can share license – Donna looking into this more

Future ideas

- Double feature night – sell movie night “leave you child while Christmas shopping”. Nadia / Dan looking into liability and timing. Donna will liason with

	<p>Dan.</p> <ul style="list-style-type: none"> - Christmas Jars – no nuts, CWL interested in helping again - Chapter's Night – run again - Valentine's Cake auction – cakes are donated, 5 tickets for \$1.00 - Considering approaching Knights to see if they would be interested in us helping with a Bingo for a % for us. - Teen Dance – checking into % of one already being run.
<p>iii) Parish Report Bobbi</p>	<ul style="list-style-type: none"> - Annual parish picnic was started up again this year – help last week, well attended. - Pancake breakfast this Sunday - Oct. 4th – John Sands concert - \$10 / person - Oct. 17th – Harvest Bizarre & Tea – 10 a.m. to 3 p.m. Church hall – hosted by CWL - Looking for preserves, baked items - Request to advertise in our newsletter - We'll also post at the Open House - Christmas Pageant has been given the go ahead.
<p>iv) Teacher's Report</p>	<p>No report</p>
<p>v) Principal's Report Nadia</p>	<p>We have 279 children enrolled this year.</p> <p>Michelle White Burnett – Gr. ¾ teacher 3 kindergartens sections now collapsed to 2 EA support stretched to max No EA support for Gr. 2 – 8 Working on juggling scheduled to ensure children needing assistance in any grade is getting assistance</p> <p>Seed planted about before school care, looking at logistics</p> <p>2 paid lunch supervisors approved. Kelly Calthorpe is primary support and Cathy Richmond is on call.</p> <p>3 fences now – new fence is 4' high and the old ones are still there.</p> <p>3 new portables, new blinds in the school as well. Extra room now with 1 less kindergarten room, being used as a resource room</p> <p>Food Sharing Program Non profit, ensures children have food whether it be breakfast, lunch or a snack. Not advertised to prevent misuse. Adults in the school know who needs this program.</p> <p>Playground equipment Junior area equipment has a problem, the tail end really wiggles. Terry Sauve is aware, more mulch was added to still wiggles. Need another support under the mulch, Blue Imp to fix, Donna to contact Terry / Ted. We need a usage guide as to use, # of children on it, weigh restrictions, etc.</p> <p>Note: Volunteer Requirements – will stick to Council needs. Staff will take care of their own volunteer needs.</p>

7.0 School Council Meeting Dates	All meetings are held on Tuesday @ 6:30 pm in the Library November 24th, 2009 January 26th, 2010 March 30th, 2010 May 25th, 2010
8.0 Adjournment	The meeting adjourned at 8:35 p.m.