



# St. Patrick Catholic School Council

## MEETING MINUTES-DRAFT

**Date:** May 20, 2008

**Time:** 6:30 p.m.

**Location:** School Library

**Members Present:**  
 Nadia Luciuk **Principal**  
 Gail Vanderholst **Chair**  
 Melissa Elliott **Treasurer**  
 Eileen Harvey, **Secretary**  
 Michael Jesmer, **Teacher Rep**

**Parent Reps**  
 Bobbi Kaiser  
 Miranda Roy  
 Kelly Calthorpe  
 Marion Plunkett

**Vacant,** Community Rep

**Other Interested Attendees**  
 Valerie Irwin  
 Julie Whitbread  
 Kelly Grundy

**Regrets:**  
 Paul Proderick – **Vice Principal**  
 Janet McComb **Fundraising**  
 Debby Gill, **Parish Rep**  
 Rita Witjes, **Parent Rep**

AGENDA ITEM	DISCUSSION/DECISION
1.0 Welcome and Prayer	<ul style="list-style-type: none"> <li>Nadia said prayer.</li> </ul>
2.0 Review and Approval of Minutes	<ul style="list-style-type: none"> <li>Principals Report – EQAO – starts May 26th</li> <li>Imagine Program – Lorraine Lodge, not Lorraine Hodge</li> <li>Minutes passed – Michael, Bobbi – 2nd</li> </ul>
3.0 Parish Update -	<ul style="list-style-type: none"> <li>Gifts have been bought for 1<sup>st</sup> Communion</li> <li>Gifts for Confirmation still to be purchased</li> <li>June 7<sup>th</sup>, annual yard sale, looking for good used items</li> <li>Just had children's mass – usually 3<sup>rd</sup> Sunday of the month</li> <li>Sundae Sunday in June</li> <li>Grade 8 grad mass will be at 6 pm</li> </ul> <p>Council is asking school to consider confirmation in Gr. 7 and in the Fall. It is a less busy time and there are not as many activities in Gr. 7. Gives more focus to</p>

	<p>Confirmation when it is not so close to grad festivities.</p> <p>Nadia to bring this to the Gr. 7 teachers.</p>
<p><b>4.0 Elections</b></p>	<p>Thank you to Gail for holding the chair position for many years. We'll miss seeing you around the school!</p> <p><b><u>Council for 2008 – 2009</u></b>  <b>Co-Chairs – Kelly Grundy and Eileen Harvey</b> – 1st Bobbi, 2nd Melissa  <b>Treasurer – Melissa Elliott</b> – 1st Eileen, 2nd Bobbi  <b>Secretary – Eileen Harvey</b> – 1st Bobbi, 2nd Gail  <b>Fundraising Chair – Janet McComb</b> – 1st Gail, 2nd Eileen  <b>Parish Rep – Bobbi Kaiser</b> – 1st Mike, 2nd Miranda  <b>Parent Reps – Rita Witjes, Kelly Calthorpe, Marion Plunkett</b>  <b>Teacher Rep – Mike Jesmers</b> – tentative  <b>Volunteer Coordinator – Julie Whitbread</b></p> <p>The new position of Volunteer Coordinator arose from discussion that some parents would like to volunteer at the school or possibly can't commit to attending the Council meetings but are available to help with sports, reading buddies, special occasions, etc. Julie will be letting parents know what is available and coordinating with teachers, coaches, Nadia and parents when volunteers would be needed and with parents who want to volunteer for specific events.</p> <p>Informal meeting Wed. August 20th at Noon to discuss Open House in Sept. RSVP to Nadia as she will supply lunch.</p> <p>Will be having a Council table at the Open House – to be discussed at Aug. meeting.</p>
<p><b>5.0 Treasurer's Report Melissa</b></p>	<p>All cheques are through the account.  Everything is ready and signed for year end.  For next year – will use cheque requisitions and transfer of funds as per the new policy and procedure put in place by the board at a meeting on Nov. 29th, 2007.</p> <p>Gr. 4 swim program paid out of the Nevada account and it is now at \$0.00.</p> <p>Total account balance - \$7,917.82 balance</p>
<p><b>6.0 Fundraising Report - Janet</b></p>	<p>Deferred as Janet not at the meeting. She did send an email saying she has lined up the Knights to do the Bar-B-Q at the Open House.</p>
<p><b>7.0 Teacher's Report – Mike</b></p>	<p>Mike reports that 1st Communion went very well with special thanks to Sara Gee for taking Mike's class so that all Gr. 2 could be together. Thanks to Debby Gill for the music.</p> <p>End of year trips are being booked, forms home soon.</p> <p>Thank you to Council on behalf of the teachers. Books that were ordered have been received and are being used for quiet reading times. The Scholastic Instant Library has a nice variety.</p>

<p><b>8.0 Principal's Report</b></p>	<ul style="list-style-type: none"> <li>• Denise Clement will be the interim school secretary until the end of the year.</li> <li>• Grad mass moved to 6 pm as requested. A parent group is organizing the dance. \$200 for the disc jockey. School will cover the DJ. Council as per past years gives \$10/student for a total of \$260 this year.</li> <li>• There could be adjustments to the day schedule next year. Lunch will be closer to Noon. No change to start or end times of the school day.</li> <li>• Gr. 8 Art program has been set</li> <li>• St. Vincent de Paul was this year's charity. We are using Friday Ice Cream day to raise money. Goal is \$1000 in 4 weeks and with last week's sales, this should not be a problem. One dollar is equal to one 4 course hot meal. We have received nice letters for each donation as they are very thankful for all donations of money and clothes.</li> <li>• Youth worker – Olivia Rowe – Fridays till end of year. Concentrating on social groups – social and conflict skills. Imagine Program.</li> <li>• Amanda Hudson – tutor in primary. She is a college student in social work.</li> <li>• Classroom Organization for 2008 – 2009 has begun. Very few written requests from parents have been received by the May 16<sup>th</sup> due date. Bussing has changed and St. Pat's is now home school for Silverwood Estates which could add 10 students to our headcount. May be some straight classes; however classes will shift as summer progresses. 242 is the "guestimate" for next year. There will be 2 Gr. 7/8 classes on a rotary schedule – each teacher will cover Math and English and switch for other courses.</li> </ul>
<p><b>9.0 New Business</b></p>	<ul style="list-style-type: none"> <li>• Budget needs to be set for reoccurring items: Open House Bar-B-Q \$250.00 - \$300.00 (Fall 2008 – Knights taking care of it). Agendas – Full cost is \$7.00 we give \$2.00 per student 1<sup>st</sup> Communion Gifts - \$3.00 per student Confirmation Gifts - \$3.00 per student Gr. 4 Swim Program - \$10.00 per student being suggested Gr. 8 grad/gift - \$10.00 per student Gr. 7/8 Art program – approx. cost \$250.00. We'll budget \$10.00 per student.</li> <li>• Basketball – equipment and insurance</li> <li>• Library support?</li> <li>• Teacher donations?</li> <li>• Gr. 4 swim program – if we do a fundraiser, it'll be possible to donate more \$.</li> <li>• School sports shirts – follow-up next year Pinis, T-shirts, basketball type shirts Discussion on not enough shirts for all players, wearing basketball style shirts for soccer looks messy as they hang on some children, the different shirts worn underneath – takes away from the school. Soccer should have soccer shirts, basketball style for basketball, etc. Nadia and Paul will speak with <b>George Merjavec</b> as he is getting shirts for St. James.</li> <li>• Children's supplies for school year School will be putting out a suggested stationary shopping list on the website and in the June newsletter.</li> <li>• Photos</li> </ul>

	<p>The Spring photos were done by Life Touch and were more casual poses. As this was a trial, full packages were sent home with each child. Several calls/comments on the waste as this was not well communicated to parents, they already purchased in the fall, not easy to tell child they are not buying again and the environmental concerns of the waste when pictures returned. This is not how it will be going forward.</p> <p>Decision made to go with Life Touch for the 2008 – 2009 school pictures as our previous photographer Photovision wants Fall pictures &amp; a 3 year contract. For Life Touch the school gets \$1.00 for each package printed. They offer family rates and a classroom picture.</p> <ul style="list-style-type: none"> <li>• Junior Girls Basketball <p>Question raised on parent coaches as there was almost no team this year due to no teacher coach. As well, our teams get very little practice time before tournaments as there is no practice time outside school hours.</p> <p>We have been lucky as far as teacher volunteers go for sports. There has to be a teacher assigned. They may have a parent (with CPIC) assist but the teacher needs to be present. We also have many young mothers on staff so getting home to their own children is a concern for them as well.</p> <p>There is a new policy on sports coming out from the board and it is more strict than the current.</p> <p>We will put in Sept. newsletter for parent assistance – specific event, what times via the Volunteer Coordinator.</p> <p>Early morning practices have worked in the past. Nadia is at the school by 8 am and will volunteer to be with the parent volunteer and children until the teacher assigned arrives should they not be able to make it right by 8 am.</p> <p>After school practices leave some children out as the parents cannot get to the school to pick them up.</p> <p>Could we setup exhibition games with Harrowsmith Public School? They are close, no transportation needed.</p> </li> <li>• Track &amp; Field <p>Question raised on why don't we have High Jump?</p> <p>Our crash mats were old and have been trashed. Board also feels that High Jump is unsafe and has removed it from the event.</p> </li> <li>• Website <p>Need a website volunteer.</p> <p>Can we get a counter added to the website to record number of hits?</p> </li> <li>• Open House – Wednesday Sept. 17<sup>th</sup> 5:30 pm – 7:00 pm <p>School Council Table</p> <p>Volunteer Sign Up List</p> <p>CPIC – can we have someone at Open House to give out forms, explain the process?</p> </li> </ul>
<p><b>10.0</b> <b>School Council Meeting Dates</b></p>	<ul style="list-style-type: none"> <li>• Wednesday, August 20<sup>th</sup>, 2008 at Noon has been set as a tentative date for an informal meeting of new Council (and Gail). Lunch will be provided.</li> </ul>
<p><b>11.0</b> <b>Adjournment</b></p>	<p>The meeting adjourned at approximately 8:30 p.m.</p>