



GLOSSARY OF TERMS

<u>Term</u>	<u>Definition</u>
Head Count:	The enrolment calculated based upon the total number of students enrolled at a school.
Average Daily Enrolment (ADE):	The calculation of the number of students enrolled in a school based upon two count dates (<i>October 31st and March 31st</i>) with equal weight given to each count date and with Junior and Senior Kindergarten students recognized as half-time (0.5) students (<i>JK and SK students attend school every other day</i>).
Full Time Equivalent (FTE):	The enrolment calculated based upon the number students attending a school; however, Junior and Senior Kindergarten students are counted as 0.5 as they are in school half time (<i>attend school every other day</i>).
FI:	French Immersion Program offered for Grades JK – 8.
Regular Track:	Regular (English-language program) curriculum with core French Subject class only within a school.
Dual Track:	Regular (English-language program) curriculum with core French Subject class <u>and</u> French Immersion Program curriculum contained within the same school.
Operating Costs:	All the expenditures required to operate and maintain a facility including, but not necessarily limited to, heating, lighting, cleaning, routine maintenance and administrative costs.
School Capacity or On-the-Ground Capacity (OTG):	The Ministry of Education rated capacity for a school facility as indicated on the School Facilities Inventory System (SFIS). In general, OTG is calculated by rating all JK / SK classrooms for twenty (20) students, all other elementary classrooms at twenty-three (23) students and all secondary classrooms at twenty-one (21) students.
Utilization Rate:	Calculated by dividing a school's Average Daily Enrolment (ADE) by the school's On-the-Ground Capacity (OTG).

$$\text{Utilization Rate} = \frac{\text{ADE}}{\text{OTG}} \times 100\%$$

Term

Definition

Facility Condition Index (FCI):

A ratio to used to measure the relative condition of a school building that reviews all building systems (including, but not necessarily limited to, HVAC, windows, roof, floor coverings, lighting, washrooms, etc). FCI is calculated by dividing the anticipated cost of all Renewal Repair Work over a five (5) year period for the school building by the current School Replacement Cost based upon its' existing configuration.

$$FCI = \frac{\text{Renewal Costs}}{\text{Replacement Costs}} \times 100\%$$

ReCAPP:

ReCAPP is a brand name program that is utilized by the Ministry of Education as a Capital Asset Planning Process (CAPP) tool. Facility renewal needs data for every school in the Province has been collected and entered into the ReCAPP program, beginning in 2003. This facility renewal information is continually updated by school boards and used by both the Ministry and school boards to assess the facility renewal needs of school buildings.