

## **ST GREGORY CATHOLIC SCHOOL COUNCIL MINUTES**

**October 19, 2010**

### **MEMBERS PRESENT:**

Deborah Maycock	Co-Chair
Colleen Gignac	Co-Chair
Kim Naylor	Media Relations
Pam Boone	Treasurer
Lori Scott	
Sara Bronson	
Beth Graham	
Bill Thompson	Teacher Rep
Jen Ronan	
John Saunders	
Erin Walker	Principal
Susan Giroux	

### **MEMBERS WITH REGRETS:**

Kathy Terpstra  
Aggie Bortolussi  
Cara McEachern  
Diane Noack  
Jennifer Thompson-Tee  
Leslie Smail-Persaud  
Gillian Taylor  
Terra Korchuk

### **APPROVAL OF AGENDA:**

The agenda was approved with the corrections of taking off the Media Report, and under French Trip – only Kim Naylor will be presenting the info. Pam Boone and Jen Ronan approved the agenda.

### **APPROVAL OF MINUTES FROM SEPTEMBER 2010:**

The minutes had one minor change to them – under teacher report, it should read **Nelson**, not Neilson. These minutes were approved by Jen Ronan and Susan Giroux.

### **TREASURER'S REPORT:**

We presently have a balance of \$1291.85 in our account. Cheques to the Elks, Susan Giroux and for the Smart Board have been taken out of the account.

## **THANKSGIVING REPORT:**

report submitted and given by Susan Giroux

### **St. Gregory Catholic School**

### **Thanksgiving Lunch 2010**

Turkeys - 10	Cupcakes - 19 dozen	Potatoes - 220 lbs.
Cheese - 10 blocks	Butter - 2 lbs.	Frozen Corn - 26 kg
Cranberries - 1 dish	Dish soap - 1 bottle	Stuffing - 21 boxes
Pies - 16	Raw Veggies - 10 lbs.	Whipped Cream - 12 cans
Ketchup - 2 bottles	Fruit Plates - 12 trays	Juice Boxes - 250
Paper Plates $\frac{3}{4}$ - 300	Paper Plates (sm) - 300	Trio Brown Mix - 2 pkg.
Napkins - 300	Zip Lock Bags - 3 boxes	Cups - 100
Plastic Knives & Forks - 200	Tablecloths - 3 rolls	Margarine - 1 tub
2% Milk - 8 litres	Placemats - made by kids	Pumpkins - 10
Volunteers - 30 in kitchen & hall	Buns - 12 dozen	Garbage Bags - 1 box

### **Money**

- \*Donations: Total donations in cash or gift cards : \$342.31
- \*\$242.31 Parish: 10 turkeys from County Farm Store (130 lbs. of turkey).
- \*\$50.00 Giant Tiger: 24 boxes of Delmonte 100% Fruit Juice = 240 juice boxes. Total cost \$62.40 I paid the remaining \$12.40.
- \*\$25.00 Metro: 8 litres of milk 1 litre of cream. Total cost \$19.35 = \$5.65 leftover. Sent a volunteer to buy extra paper plates with the remaining money on the gift card.
- \*\$25.00 No Frills: Foam Cups, butter, 20 juice boxes. Total cost \$25.00
- \*Sobey's: Donated 11 dozed buns and two bricks of cheese.
- \* Stedmans: Donated \$35.98 for 2 rolls of tablecloths

Expenses:

\$86.70: Paper plates, plastic knives & forks, gravy, foam cups, napkins.

### **The Details**

- \*We served 259 people lunch
- \*One Buffet station, in the middle hall
- \*served Jr. K & Sr. K, grade 1.
- \*put platters down for grades 6/7 and 7/8 and kept refilling them.
- \*grades 2-6 went to the buffet
- \*asked parents to cut & peel potatoes and put them in a baggie with water to deliver to Elks Hall.
- \*we cut & buttered the buns, each child got half a bun
- \*fruit & cheese were put out on the tables. Kept cheese in fridge until the kids arrived and then put out platters of cheese, fruit & veggies.
- \*Ordered 10 turkeys in early September.
- \*arrived at hall at 8am to start potatoes, stuffing, buttering buns & making gravy and setting up tables & chairs.
- \*tables & chairs were already upstairs
- \*had master list at the door so teachers & staff knew where they were sitting
- \*placed teachers & staff throughout students so there is always an adult nearby, however teachers sat wherever so no need to place their names anywhere.
- \*Fr. Thomas was invited for lunch and said Grace.
- \*I took linens from Elks Hall and washed them & returned the next day

### **Hints For Next Year**

- \*8 litres of milk was consumed.
- \*make sure someone has a truck to bring garbage & recycling back to school. Shane & Cara Eagan generously did that this year for us.

\*remember power bar, extension cords, serving spoons, tea towels, J cloths and 8 - 10 crock pots (ask for crock pots at the BBQ)

\*Veggies & stuffing & turkey portions were right, but way too many potatoes. Not enough cranberries. I thought the platter idea for the 6/7 & 7/8's went really well. We had about 4 volunteers per grade to refill the platters. The kids passed them around well. Next year I would even have Christina's class remain seated to take the heat off the buffet line. I felt it was nicer, less chaotic more of a "sit-down" feeling.

\*have paper plates, gravy, cups etc. donated and then there could be zero expense. But one person needs to donate the plates and one person the cups so that they are all the same.

### **The Plan**

- \*August: \*book the Elks Hall (I booked through Kyle & Tanya Fox)
- \*September: \*Request cheque \$212.00 at first Parent Council meeting, money is donated back to us/
  - \*Write letter to Elks to confirm booking, give to Kyle & Tanya Fox.
  - \*Write letters to Giant Tiger, Sobeys, Metro & No Frills requesting donations
  - \*Request donation from Parish
  - \*Get key from Kyle for Elks Hall so that you don't have to wait on the morning
  - \*Make sure you have a back-up number in case there is a glitch lighting the stove.

Floyd stayed with us this year which is very helpful.

- \*School-BBQ \*Have sign up sheet for donations towards the lunch
- \*Mid-September \*Order Turkeys
  - \*Send home request sheet for donations. Ask people to PRINT their names on the sheet
- \*2 weeks prior \*Have a team to do call-backs to confirm donations
- \*7 days prior \*Pick up turkeys and have cookers pick them up at the school so they can defrost them at their own schedule.
- \*The Day of \*Pick up Buns
  - \*Have fun!!
- \*The Day After \*Write Thank-You letters to Metro, No Frills, Sobeys, Giant Tiger, Parish, Kyle & Tanya Fox.
- \*October \*Write report for Parent Council
- \*November \*Make sure there is a Thank You in the Newsletter to all parents & volunteers!

\*\*\*\*\* Thank you Susan for Organizing this wonderful day and tradition \*\*\*\*\*

### **QSP REPORT:**

Report emailed from Leslie Smail-Persaud as she was unable to attend the meeting tonight.

FYI the 1st QSP order will be going in via courier tomorrow. I have the following to report as to what has been collected thus far:

\$1999.00 - cheques

\$738.00 - cash

\$1249.58 - credit card orders

### **\$3986.58 - TOTAL**

The credit card orders (\$1249.58) will be processed by QSP. The cheques and cash (\$2737.00) will need to be deposited into our school account. There has been one online order placed in the amount of \$16.00. QSP will invoice us for the difference between what they get and what our profit ends up being. I'm estimating our profit from this order to be in the area of \$1000.00. This is lower than previous years. To compare, last year's 1st order was in the amount of \$4591.85. I think this is mainly due to the economy. Despite what we hear in the media, I think times are tough.

There is a possibility of a 2nd order, although I think if there is it will be minimal. If there is a

second order, I will most likely send it in early next week and will report to you what has been collected.

The following is an email from Leslie from October 30<sup>th</sup>, in regards to the 2<sup>nd</sup> QSP order that went in.

The **updated** figures for the 2nd order are below:

**\$330.00 - cheques**

\$173.00 - cash

\$99.00 - credit card orders

**\$602.00 - Revised total of 2nd order**

FYI - I included this cheque in the 2nd order deposit left at the school (you may have already deposited the cheques & cash - **\$503.00** - into the school account).

**Updated total for all orders:**

**\$3986.58 (1st order) + \$602.00 (2nd order) + \$16.00 (online orders) = \$4604.58**

\*\*\*\*\* Thank you to Leslie for coordinating and organizing this great fundraiser \*\*\*\*\*

### **REMEMBRANCE DAY WREATHES:**

From an email poll, the majority of members decided the 14 inch traditional wreath will be the wreath the school council purchases.

**Motion to Purchase the 14in traditional wreath for \$45, purchased through the Picton Branch of the Royal Canadian Legion was made. The motion was approved by Pam Boone and Susan Giroux. There was no oppositions to this motion.**

On November 2<sup>nd</sup>, the following email was sent to Council members in regards to follow up in regards to the Remembrance Day Wreath:

Further to our last meeting I misquoted myself on the the value of the wreath that was requested. The majority of people that replied about the Remembrance Day wreath wanted the 14" wreath what is what we usually see. There was a motion to approve payment for 45.00, however that sized wreath is actually 50.00.

Therefore I need an amendment to read:

Further to the motion of October 19, 2010, I wish to request a motion to amend the payment amount of the wreath to be increased to 50.00 from 45.00. This cheque is to be made payable to Branch 78 Poppy Fund.

Let me know if you approve or not. Thanks everyone.  
prefer that would be great.

Deborah

Members that Emailed approvals for this are: Colleen Gignac, Gillian Taylor, Cara McEachern, Sara

Bronson, Terra Korchuk, Leslie Smail-Persaud, Kathy Terpstra, Diane Noack.

### **PRINCIPAL REPORT:**

Erin turned her time over to Bill Thompson for the Smart Board demo, however did mention she will be sharing and talking about EQAO for our November meeting.

### **SMARTBOARD PRESENTATION:**

It's a wipe-board, it's a computer screen, it's a storybook. It is all three and it is called a smart board. The October School Council meeting had a great presentation on the smart board and some of its functions. This amazing teaching tool is interactive, fun and engages students and teachers in ways that only a smart board can. By using special marking instruments the students can colour code what they write. They can learn how to use a computer and they can see everything more clearly than on a chalkboard, and there is no chalk dust! This was a fantastic demo presented to us by Mr. Thompson. He showed the School Council unique features that will enhance the learning opportunities for students of all ages, including saving on documents that the students work on. Truly, an amazing feature in the school.

The ultimate goal is for every classroom to have one of these. The teachers are excited about the opportunities to work with the smart boards and the students; well they love to use it too.

### **FUNDRAISING:**

2 ideas were briefly discussed to be our fundraising goals for the school year – to try to purchase more smartboards for the school and to finish up the junior yard – the 4 square courts and basketball nets that were not finished off over the last 2 years.

We will form a small sub committee to work on these 2 items.

Jen Ronan will investigate 4 square info and report back at a later meeting.

### **GRADE 7/8 FRENCH TRIP:** Kim Naylor

This April 2011, the grade 7 and 8's will be heading to Quebec via a Canadian company out of the Toronto. The cost per student is \$440 – this covers everything except for personal spending money, lunch the day of travel there and lunch the day of travel home. Kim handed us all an itinerary of the jam packed, educational once in a life time experience for these students.

Kim asked parent council to sponsor one student to go on the trip.

Council members asked how other fundraising was going to be done, and gave some suggestions. One for sure fundraiser will be “Everyday Sales” through Jennifer Leavitt. Kim will be sending out a flyer shortly outlining fundraising ventures.

**A motion was struck stating: Council will pay \$100 deport for partial sponsorship for a student to go on the Quebec trip. Pam Boone and Beth Graham approved this motion and everyone was in favour.**

**There will be upcoming motions to come for more funds for the rest of the cost of the trip late Nov/December, likely via email**

**COMMUNITY CARDS:**

Condolence cards to be sent out to the Korchuk family on the passing of Al Korchuk.

**CHAIR REPORT:**

There was no correspondence or news to report by either of the Chairs at this meeting.

**SETTING OF THE NEXT MEETING:**

The next meeting will be Tuesday November 16<sup>th</sup> at 6:15pm

**ADJOURNMENT OF MEETING**