



Catholic Education Foundation
"Helping To Alleviate Poverty"

MINUTES OF THE ALGONQUIN AND LAKESHORE CATHOLIC EDUCATION FOUNDATION

Held on Tuesday, February 5, 2008, @ 6 p.m.
151 Dairy Avenue, Napanee

PRESENT: MR. TOM DALL, CHAIR
MR. CHRIS HORECZY, VICE-CHAIR
MR. MICHAEL SCHMITT, EXECUTIVE DIRECTOR/SECRETARY
MR. WILF GARRAH, TRUSTEE
MR. ROBERT KOUBSKY, TREASURER
MS. JOANNE BELANGER, SUPPORT STAFF ASSOCIATION
MR. PETER RADLEY, COMMUNITY
MR. PHIL JANSSON, STUDENT TRUSTEE

REGRETS:

MR. BRUCE BOUCHER, C.U.P.E. LOCAL 1479
MS. BEV BYRNE, PRINCIPALS/VICE-PRINCIPALS ASSOCIATION
MR. DON REIDEL, OECTA, ALGONQUIN & LAKESHORE UNIT
MR. WAYNE HILL, PRINCIPALS/VICE-PRINCIPALS ASSOCIATION

1. Opening Prayer

Opening Prayer was led by the Chair, Mr. T. Dall.

2. Approval of Agenda

MOVED BY: W. Garrah

SECONDED BY: J. Belanger

THAT the Agenda of the Meeting of the Algonquin & Lakeshore Catholic Education Foundation held, February 5, 2008 be approved.

CARRIED

3. Approval of Minutes from November 28, 2007

MOVED BY: R. Koubsky

SECONDED BY: P. Radley

THAT the Minutes of the Meeting of the Algonquin & Lakeshore Catholic Education Foundation held, November 28, 2007 be approved.

CARRIED

4. Emergency Response Fund Update

Executive Director, Michael Schmitt provided a status report on the Emergency Response Fund for 2007-08 and indicated that several schools have applied and have received funding to benefit students and parents of our school community.

5. Terms of the Board of Directors

Robert Koubsky, Treasurer, distributed the By-laws which detailed the term of Officers and Directors of the Foundation.

After a brief discussion, the Executive Director, Michael Schmitt suggested that he will provide several scenarios regarding Terms of Office and the matter will be discussed at a future meeting.

Also, the Executive Director, Michael Schmitt indicated that he had received correspondence from Director, Mary Carr, indicating her resignation effective January 31, 2008 and that the Archbishop's Office will seek her replacement on the committee.

6. Archbishop's Dinner

Executive Director, Michael Schmitt updated committee members on the Archbishop's Dinner.

The Planning Committee members made up of Tom Dall, Peter Radley, Joanne Belanger, Michael Schmitt and Robert Koubsky, met in December to discuss the Archbishop's Dinner.

Subsequent to the Planning Committee meeting the Executive Director, Michael Schmitt contacted the Archbishop to determine his interest. The Archbishop indicated in a letter that he would be available on certain dates to participate in the dinner.

Director, Peter Radley has booked the Days Inn for the Archbishop's Dinner to be held on October 22, 2008. The Days Inn will accommodate up to 300 persons.

Gerry Bibby and Doranne Daniel (retired employees) have offered their support in planning the Archbishop's Dinner.

Executive Director, Michael Schmitt indicated that we would be looking to have support from our school system for this dinner; hopefully 250 to 275 persons would attend.

The Planning Committee will meet to review logistics surrounding the planning of the dinner such as, ticket pricing, speakers, fundraising options etc.

Executive Director, Michael Schmitt will contact Monsignor Lynch to discuss the planning of the dinner.

7. Foundation Communication Strategy to Catholic Partners

As a follow up to a request from the previous meeting of the Board of Directors held November 28, 2007, the Executive Director, Michael Schmitt shared a DRAFT communication letter and poster. The posters would be distributed throughout the system to promote the Foundation and fundraising during Catholic Education Week. To further promote the Foundation it was suggested to share the poster with parishes and school councils.

United Way

Executive Director, Michael Schmitt will bring a report to the next meeting regarding the amount of funds raised through the United Way.

8. Strategies to Increase Donor Bank

Executive Director, Michael Schmitt asked the Board of Directors if we should also promote the employee deduction plan in the Spring or only during the United Way fundraising drive in the Fall.

The Board of Directors discussed the merits of having one payroll deduction fundraiser per year or having two during the year. There is merit to support our Foundation through the United Way campaign as our Board will be seen as a good corporate citizen supporting our own needs and those of the wider community. This way, we promote payroll deduction at one time per year.

Student Trustee, Phil Jansson discussed a proposal regarding a buy-out day for secondary students to attend a school activity during "Toonie Tuesday" as a means of fundraising.

Due to a scheduling conflict it was noticed that "Toonie Tuesday" will need to be moved to the Thursday of Catholic Education Week ("Toonie Thursday").

9. Next Meeting Date

The next meeting will be held on April 1, 2008 at 6 p.m.

10. Adjournment

There being no further business, the meeting was adjourned.

MOVED BY: P. Radley

SECONDED BY: P. Jansson

There being no further business, the meeting be adjourned.

CARRIED



Mr. Tom Dall
Chair of the Board



Mr. Chris Horeczy
Vice-Chair of the Board